***Issued: May 7, 2024***

***Responses due: Monday, June 17 by 12:00pm ET via email to***

[***catalyst@nash.edu***](mailto:catalyst@nash.edu)

***Contact for questions: Jessica Todtman, Executive Vice President & COO***

[***catalyst@nash.edu***](mailto:catalyst@nash.edu)

***STOP:*** *Please refer to the Request for Proposals document and read it in full before responding to the prompts on this form.*

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| ***NASH Member Endorsement*** – By filling out this section, you certify that this submission has been approved by the system head or designee named below. |

***NASH Member System:*** Insert system name

***System Head or Designee Name:*** Insert title and name here, e.g., “Chancellor Nancy L. Zimpher”

***Designee Title/Role:*** If relevant, insert designee title/role

***Approval Date:*** Click or tap to enter a date.

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| ***Project Contacts*** – Your lead project contact should be the subject matter expert on the partnership and should be a representative from a NASH member system or one of its institutions. In addition, you must provide a contact who represents the pre-K-12 aspect of your partnership |

***Postsecondary Contact***

***Name:*** Insert contact first and last name here

***Title:*** Insert contact title/role here

***System/Institution:*** Insert the system/institution at which the contact holds that title/role

***Preferred Phone:*** XXX-XXX-XXXX ***Mobile***  ***Office***

***Email:*** Insert contact email address

***Pre-K-12 Contact***

***Name:*** Insert contact first and last name here

***Title:*** Insert contact title/role here

***Organization:*** Insert the organization at which the contact holds that title/role

***Preferred Phone:*** XXX-XXX-XXXX ***Mobile***  ***Office***

***Email:*** Insert contact email address

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| ***Project Summary Details*** |

***Project Title:*** What is the name of the partnership?

***Purpose Statement:*** Provide a one-sentence description of the partnership’s mission

***Institution(s) Implementing:*** What institutions, both Pre-K-12 and postsecondary, are currently involved in the partnership?

***Number of Individuals Served:*** How many students or teachers have previously been and are currently being served by this intervention?

***Catalyst Fund Level:*** Please indicate the level(s) of Catalyst Fund awards that your project is best aligned with at this stage of implementation by checking the appropriate box(es) below.

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| Level 1 | Prove (up to $10,000) - You have implemented a partnership that shows signs of positive impact |
| Level 2 | Expand (up to $15,000) - Your partnership involves multiple institutions or partners and has promising results to share |
| Level 3 | Analyze (up to $25,000) - You have promising results to share and are seeking funds for a deeper analysis to improve the partnership for expansion/replication |

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| ***Attachments*** |

As noted in the RFP, respondents **may**, but do not have to, include 1-page attachments in certain areas. Please use the checkboxes below to indicate which type(s) of attachments you have included with your application:

Support attachment - Statement/letter of support from P-12 partner

Structure Attachment - Partnership participants

Structure Attachment - Timeline

Structure Attachment - Budget

Impact Attachment - Outcomes

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| ***Narrative*** – In this section, respondents are asked to fill out each section to the best of their ability. The expectations for the length of responses are guides, not required minimums nor maximums. The responses provided in the form should be no more than 8 pages in 12pt Arial font, single spaced. That means the final form submitted to NASH should be no more than 10 pages in total. |

***Executive Summary***

Briefly outline the intent, structure, and impact of the partnership, focusing on how it recognizes the interdependency between P-12 and postsecondary education systems as well as the potential for replication and scale.

It is recommended that the executive summary be one paragraph.

***Structure***

* What was the impetus for the P-20 partnership? What problem(s) are you trying to solve?
* How was the partnership developed?
* What supportive policies, practices, and structures ensure the success of the partnership? This might include longitudinal data systems, dedicated staff time, recurring funding sources, statutory requirements, etc.
* What specific inputs—including financial, human capital, and physical resources—are invested to ensure/support successful outcomes of the partnership?
* *A list of partnership participants, timeline, or budget may be included as a single page attachment but is not required – please use the checkboxes prior to the narrative section to indicate attachments.*

The structure section should respond to the questions above to best describe how the partnership was initiated and how it functions. It is recommended that the structure section be 1-2 pages.

***Impact***

* What are the student success-related goals of the partnership?
* How were goals set and how are they progress monitored through shared data or other structures?
* Have any interim goals or milestones already been met or exceeded? Please describe.
* What are the outputs and outcomes in terms of discrete and disaggregated data points (to the extent available) on student and teacher preparation and success?
* *Visual representations of data may be included as a single page attachment in numerical chart form but are not required. Respondents are advised to adhere to all relevant student privacy policies when sharing data.*

The impact section should respond to the questions above to the maximum extent practicable given the current scale of the partnership. It is recommended that the impact section be at least 1 page.

***Relevance***

* How does this partnership relate to the three focus areas for the RFP (early college high school, career pathways and P-20 transitions, and educator recruitment and preparation) or how does it address another prominent problem of practice in your local context?
* How could/does the partnership serve as a model for other institutions, systems, and states?
* How would recognition and funding through this Catalyst Fund RFP support your partnership in meeting its goals?

The relevance section should respond to the prompts above to the maximum extent practicable. It is recommended that the relevance section be no more than 1 page.

***Scalability***

* What is the current scale of engagement with this partnership? How many P-12 and postsecondary entities are participating and to what extent?
* How/could the partnership be expanded or scaled to reach more individuals in the population(s) being served?
* What, if any, are the current obstacles to scaling and how could they be surmounted?

The scalability section should respond to the prompts above to the maximum extent practicable. It is recommended that the scalability section be no more than 1 page.

***Collaboration***

* How does the partnership demonstrate meaningful collaboration between P-12 and postsecondary partners?
* How does your partnership reflect equality/equity of commitment, voice, and benefits to/from the partners?

The collaboration section should respond to the prompts above to the maximum extent practicable. It is recommended that the collaboration section be no more than 1 page.

***Sustainability***

* What structures are in place to ensure the sustainability of the partnership?
* What conditions would have to be met to ensure short- and long-term sustainability?

The sustainability section should respond to the prompts above to the maximum extent practicable. It is recommended that the sustainability section be no more than 1 page.

***Dissemination***

* How could/is the partnership be/ing replicated within your context (as relevant), across institutions, and across systems and states?

The dissemination section should respond to the question above to the maximum extent practicable. It is recommended that the dissemination section be no more than 1 page.